



## CITY OF ATLANTA

DEPARTMENT OF PROCUREMENT  
SUITE 1900  
55 TRINITY AVENUE, SW  
ATLANTA, GA 30303  
(404) 546-1000

Andre Dickens  
Mayor

Jaideep Majumdar  
Chief Procurement Officer

*Excellence in VALUE CREATION through Partnership, Collaboration, and Innovation*

**DATE:** 4/18/2023

**CONTACT NAME:** Garland Long      **VIA EMAIL:** glong@lakeshoreengineering.com

**CONTACT TITLE:** President

**BUSINESS NAME:** Lakeshore Engineering, LLC

**ADDRESS:** 1259 Ellsworth Drive

**CITY, STATE, ZIP:** Atlanta, GA 30318

**Re: Notice of Long Execution for RFP-C-1220157, Design Build for standby Generators at Remote Pumping Stations – Contract Execution**

Dear Mr. Long,

This correspondence includes one (1) copy of the above-described Agreement. Please review these details enclosed in this letter carefully to comply with the requirements set forth therein.

1. Sign the signature page for this Agreement but do not date the agreement. **The agreement will be dated by the Department of Procurement when the Clerk's Office signs and seals the Agreement.**
2. Attach documents that evidence the certificate of authority to conduct business in Georgia. If the Contractor is a corporation, then please attach a copy of Contractor's certificate of authority to transact business in the State of Georgia, issued by the Secretary of State, documentary evidence from the Secretary of State's Office that Contractor's corporation is in good standing at the time of Contractor's execution of the Agreement.
3. Please have the insurance company issue one (1) insurance certificate ("Certificate") for each category of coverages, each with original signatures. Insurance and Bonding

Long Execution Letter

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requirements are exactly as specified in the bid specifications and each certificate and bond (if applicable) must reflect the same. No deviations from the requirements will be accepted. Also, be certain that the certificates and bonds (if applicable) are properly completed (including the current Best's rating and financial size category) and the minimum coverage required by the Agreement is satisfied.

Additionally, the following is required:

- An endorsement naming the City as an additional insured with respect to the project for all coverages, with the exception of the Workers' Compensation. Certificate. Additionally, the Certificate shall also state that the City is additional insured.
- Please list the Project Name, Project Number, and the Category Specialist's name on your Certificate in the column marked as Description of Operations/Locations/Vehicles/Special Items.

Please return a copy of the entire Agreement (including Certificates, Affidavits and Bonds) to this department for completion within five (5) days after receipt of this letter.

Be advised that the failure to execute and return the agreement and to supply the required insurance and bonds within five (5) days after the prescribed forms are presented for signature, or within such extended period as the City may grant, based upon reasons determined sufficient by the City, shall constitute a default.

A copy of the final executed agreement will be sent after the Clerk's Office signs and seals the Agreement.

If you have any questions regarding this matter, please contact Category Lead Brandon Paulk, via email [bpaulk@atlantaga.gov](mailto:bpaulk@atlantaga.gov).

Sincerely,

DocuSigned by:

*Jaideep Majumdar*

82EC37BEA189A424

Jaideep Majumdar

Chief Procurement Officer

cc: Brandon Paulk, Category Lead <sup>DS</sup> *BP*  
Courtney Hunt, Category Manager  
Dana Greer, Deputy Chief Procurement Officer <sup>DS</sup> *DMJG*

Enclosure